

Evidence of Academic Progress Norm Evaluation Report for the Advance Program Once a Year for the Year 2021

Each year the Advance Program Coordinator performs an academic review of candidates according to the IAU Academic Progress Norm process the institution has established. The institution sends the Academic Program Evaluation Report (SWDEPPG), TO TRACK THE ACADEMIC PROGRESS OF THE ADVANCE CANDIDATES. (See Evidence of Advance Academic Progress Evaluation Report). The process is done by the Advance Coordinator once a year and she use the candidates' transcripts and also the Report to evaluate that once the candidates are admitted to the advance educational Leadership program, they comply to the 3.0 average in the credits approved in the remaining years until the end of the study program completion. The program Coordinator informs the advance candidates using a letter (See evidence of letter sent to the candidates in Spanish and English)

Once the process is done, the Advance Coordinates proceeds to send a letter to inform the candidates regarding their academic progress. The letter informs the candidate the norm, including the qualitative and quantitative component of the process. Utilizing the candidates' transcripts and the information from the Academic Progress evaluation Report, she evaluates if the candidate is in compliance of the norm or not and explains specific reasons as follows: "In reviewing your academic record, we find that at present:

- Is in compliance with program prerequisites.
- It is in compliance with its academic index.
- Not in compliance with the required academic index.
- You are in compliance with the approval rate between approved credits and attempted credits.
- Does not meet the approval rate between approved and attempted credits
- You are in compliance with the maximum period of eligibility for aid federal, state and institutional economic.
- You are not in compliance with the maximum period of eligibility for federal, state, and institutional financial aid. "

Finally, the letter invites the candidates to meet with the program coordinator and discuss their status in terms of academic progress norm. This process is done until the candidate graduates.

For the Year 2021, the Program Coordinator sent 7 letters to the candidates because of the evaluation of the Academic Progress Evaluation Report. (See 7 letters sent for 2021 to the advance Educational Leadership Candidates)

The following presents a blank translated copy of the letter sent to the candidate regarding the Academic Progress Review.

English translation of the letter.



INTERAMERICAN UNIVERSITY OF PUERTO RICO
FAJARDO ENCLOSURE
Graduate Program
Department of Education and Social Sciences

Dear Student

I am pleased to share with our student's information related to the graduate program's academic progress standard.

According to the General Catalog 2020-21, (Page 35), it establishes the requirements for Admission to master's Programs. All admitted graduate program students (p. 60), demonstrate satisfactory academic progress while pursuing his or her curriculum. Eligibility for federal, state, and institutional financial aid will depend on that academic progress.

The requirements to achieve satisfactory academic progress are divided into two components: qualitative and quantitative.

Qualitative component

The general academic index to be achieved by a student who completes a Post-Baccalaureate Professional Certificate or a master's degree is:

- a. a minimum of 2.50 on credits passed in the first year of study, and
- b. 3.00 in the credits approved in the remaining years until the end of the study program.

Quantitative component

1. Approval rate requirements: relationship between approved credits and attempted credits
The student who takes a Post-Baccalaureate Professional Certificate or a program at the master's level, must pass 50% of the credits attempted in the first year of studies and 66.67% in the remaining years.

2. Maximum Eligibility Period Requirements

The student who takes a Post-Baccalaureate Professional Certificate will have a maximum of two calendar years to complete it, while for the master's level he will have a maximum of seven calendar years to complete the requirements of the degree from the date he begins to take his first graduate course.

In reviewing your academic record, we find that at present:

- Is in compliance with program prerequisites.
- It is in compliance with its academic index.
- Not in compliance with the required academic index.
- You are in compliance with the approval rate between approved credits and attempted credits.
- Does not meet the approval rate between approved and attempted credits
- You are in compliance with the maximum period of eligibility for aid federal, state and institutional economic.
- You are not in compliance with the maximum period of eligibility for federal, state, and institutional financial aid.

It is imperative that before the end of the academic term, you visit the master's Program Coordinator, Department Director or Academic Advisor for guidance on your academic progress.

Prof. Nilsa E. Mercado Rodríguez	Master's Program Coordinator
Dr. Porfirio Montes Olmeda	Director of the Department of Education and Social Sciences
Dr. Sol I. Ortiz	Academic Advisor, Educational Management and Leadership

I urge you to continue to work diligently so that you can achieve your academic goal.

Cordially

Dr. Marielis E. Rivera Ruiz
Dean of Academic Affairs

Official Spanish letter



UNIVERSIDAD INTERAMERICANA DE PUERTO RICO
RECINTO DE FAJARDO
Programa Graduado
Departamento de Educación y Ciencias Sociales

Estimado(a) estudiante

Me complace compartir con nuestros estudiantes información relacionada con la norma de progreso académico del programa graduado.

De acuerdo al Catálogo General 2020-21, (Pág. 35), establece los requisitos de Admisión a los Programas de Maestría. Todo estudiante admitido Programa Graduado (Pág. 60), demostrará progreso académico satisfactorio mientras cursa su programa de estudios. La elegibilidad para recibir ayudas económicas federales, estatales e institucionales, dependerá de dicho progreso académico.

Los requisitos para alcanzar progreso académico satisfactorio se dividen en dos componentes: cualitativo y cuantitativo.

Componente cualitativo

El índice académico general que deberá alcanzar un estudiante que curse un Certificado Profesional Post-Bachillerato o un grado de maestría es:

- c. un mínimo de 2.50 en los créditos aprobados en el primer año de estudio, y
- d. 3.00 en los créditos aprobados en los años restantes hasta finalizar el programa de estudio.

Componente cuantitativo

- 3. Requisitos de ritmo de aprobación: relación entre créditos aprobados y créditos intentados
El estudiante que curse un Certificado Profesional Post-Bachillerato o un programa en el nivel de maestría, deberá aprobar el 50 % de los créditos intentados en el primer año de estudios y el 66.67 % en los años restantes.
- 4. Requisitos de período máximo de elegibilidad

El estudiante que curse un Certificado Profesional Post-Bachillerato tendrá un máximo de dos años naturales para completar el mismo, mientras que para el nivel de maestría tendrá un máximo de siete años naturales para completar los requisitos del grado a partir de la fecha en que comienza a tomar su primer curso graduado.

Al revisar su expediente académico, encontramos que al presente:

- Está en cumplimiento con prerrequisitos del programa.
- Está en cumplimiento con su índice académico.
- No está en cumplimiento con el índice académico requerido.
- Está en cumplimiento con el ritmo de aprobación entre créditos aprobados y créditos intentados.
- No está en cumplimiento con el ritmo de aprobación entre créditos aprobados e intentados
- Está en cumplimiento con el periodo máximo de elegibilidad para recibir ayudas económicas federales, estatales e institucionales.
- No está en cumplimiento con el periodo máximo de elegibilidad para recibir ayudas económicas federales, estatales e institucionales.

Es indispensable que antes que termine el trimestre académico, usted visite a la Coordinadora de los Programas de Maestría, director del Departamento o consejera Académica para que reciba orientación sobre tu progreso académico.

Prof. Nilsa E. Mercado Rodríguez	Coordinadora Programas de Maestría
Dr. Porfirio Montes Olmeda	Director Departamento de Educación y Ciencias Sociales
Dra. Sol I. Ortiz	Consejera Académica Gerencia y Liderazgo Educativo

Le exhorto a continuar trabajando diligentemente para que puedas lograr tu meta académica.

Cordialmente

Dra. Marielis E. Rivera Ruiz
Decana de Asuntos Académicos

EVIDENCE OF THE ACADEMIC PROGRESS REPORT SENT TO
THE ADVANCE EDUCATIONAL LEADERSHIP PRPRAM AS A
RESULT OF THE ACADEMIC PROGRESS NOEM

**EVIDENCE OF LETTERS SENT TO 2021 CANDIDATES IN
REGARD TO THE ACADEMIC PROGRESS REVIEW NORM**