



**Inter-American University of Puerto Rico**  
**Fajardo Enclosure**  
**Department of Education and Social Sciences**

**GRADUATE PROGRAM - EDUCATIONAL MANAGEMENT AND LEADERSHIP**  
**Graduate SATISFACTION QUESTIONNAIRE**

**Revised version: November 2020**

**Dear Graduate:**

We appreciate the opportunity you give us to complete the following questionnaire. The purpose of the same is to know the perception of the graduate regarding the satisfaction of the academic preparation received in the **Educational Management and Leadership** program to achieve their work responsibilities.

We value it in all its parts, they will be confidential.

In the end, you can comment on your performance and submit, if necessary, recommendations to our program. Their responses and recommendations will continuously improve the Program's offerings and curriculum.

Thank you for your time and support for our request.

**A. Information about the school**

1. School name: \_\_\_\_\_ 6. Levels or grades offered by the school: \_\_\_\_\_
2. Location (Municipality): \_\_\_\_\_
3. Zone: Urban \_\_\_\_\_ Rural \_\_\_\_\_ b. \_\_\_ Elementary (K-6th) c. \_\_\_ Secondary (7-12)
4. Type of institution: d. \_\_\_ Secondary post  
 a. \_\_\_ Public \_\_\_ b. Private
5. Since it occupies the graduate:
  - a. \_\_\_ Superintendent of Schools
  - b. \_\_\_ Assistant Superintendent
  - c. \_\_\_ Principal of the school or school
  - d. \_\_\_ Master
  - e. \_\_\_ Counselor
  - f. \_\_\_ Other \_\_\_\_\_

**B. Answer the following premises that relate to your satisfaction of our program. These premises relate to the standards of the CAEP accrediting agency (Column 1) and the professional profile of the Department of Education (Column 2), in relation to the specialty of Management and Educational Leadership. For the purpose of satisfaction for the program an average of 4.0 or more of the graduate is expected. To answer the questionnaire, you will use the following scale and make a mark (x) on the response you select.**

- 5. Very satisfied** - I apply the knowledge and skills, to achieve an exceptional performance evident between 90% to 100% effectiveness.
- 4. Quite satisfied** – I apply knowledge and skills consistently to achieve superior performance, evidenced between 80% to 89% effectiveness.
- 3. Satisfied** – I apply the knowledge and skills to achieve adequate performance, evidenced between 70% to 79% effectiveness.
- 2. Low Satisfaction** – I apply knowledge and skills occasionally, evidenced between 60% and 69% effectiveness.
- 1. Dissatisfied** – I cannot apply knowledge and skills, evidenced between 50 and 59% effective.

## EGRESS SATISFACTION QUESTIONNAIRE

Tag to CAEP	Director Profile from DEPR	Premises	5 Very effective	4 Pretty effective	3 Satisfaction	2 Low Satisfaction	1 Unsatisfied
<b>To. MASTERY OF THE MATTER AND SKILLS OF THE SPECIALTY TO 1.1</b>							
A1.1	IV A, B, C	1. Show or knowledge of management practices and apply them or to the work scenario.					
A1.1	IV A.1, C.3	2. I show that I know the laws, regulations and jurisprudence related to the provision of educational services to the school community.					
A1.1	IV D.4	3. I know the tax processes that take place in the school and assure me or that are carried out in accordance with the established guidelines.					
A1.1	II A-1, 2	4. I show that I know the standards and expectations that students must achieve.					
A1.1	II.A.2	5. I use the circular charts that outline the various programs offered at school.					
<b>B. DIVERSITY A 1.1</b>							
A1.1	II.B.2	6. Support or innovation in the educational area as a mechanism to update teaching strategies and make the curriculum more relevant to the student.					
A.1.1	I.C.4	7. Use or use monitoring models that allow you to address the individual differences of your staff.					
A.1.1	II.B.1	8. I promote program and curriculum evaluation to identify areas that should be tempered by the student's reality.					
A.1.1	II.C.1	9. I promote the use of various methods to evaluate the academic use of students.					
	II.E.4	10. Show or sensitivity and understanding to the diversity of staff in the school nucleus.					
<b>C. APPLYING RESEARCH SKILLS TO 1.1</b>							
A.1.1	I.A.1	11. Use or effective tools to conduct a comprehensive study or needs that allows you to collect and analyze relevant, quantitative and qualitative information, around the situation of your school to set priorities to be addressed during the school year.					
A.1.1	II.B.4	12. I apply scientifically based strategies that contribute to the development of curriculums relevant to the needs of students.					
A.1.1	II.B.5	13. I promote the development and implementation of innovative projects that influence the improvement of academic use of students.					
A.1.1	II-B.6	14. I promote research in action as a means to improve educational offerings.					
A.1.1	IV-F.3	15. I use technology to share the product of this type of research by disclosing the findings, in a varied way.					

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A.1.1		16. I use the results of the data of the needs/research studies in action carried out to promote K-12 use and CCR skills.					
<b>D. APPLICATION OF EDUCATIONAL LEADERSHIP AND MANAGEMENT SKILLS</b>							
A1. 2	III.A	17. I promote the development of a learning community where reflection, respect and effective communication between its various components prevail.					
A1. 2	III.A.1	18. I establish communication channels that facilitate the exchange of ideas among members of the school community.					
A1. 2	III.A.4	19. I facilitate the development of spaces for dialogue and exchange of ideas between colleagues, which promote the understanding, support and continuous improvement of programs and services in the school and in the community to which I serve.					
A1. 2	II-C.2	20. I promote the use of different means to evaluate the academic use of students.					
A1. 2	II-B	21. I promote curriculum enrichment as a means of making it relevant to students in the school community.					
A1. 2	A.i	22. I articulate and implement work plans of my school based on the inputs obtained from all the members of my school community and the foundation in high expectations for my students.					
A1. 2	II.B.2	23. Promote or the use of assessment in the educational area as a means of updating teaching strategies and making the curriculum more relevant to students.					
A1. 2	II.B.3	24. I promote communication between teachers to exchange effective teaching strategies and techniques.					
<b>E. DISPOSITION TO 1.1</b>							
A.1.1	V.A.1	25. Show respect for students, institution staff, parents, and others I connect with in both the school community and the community at large.					
A.1.1	V.A.2	26. Model standards of conduct that are representative of institutional values and society at large.					
A.1.1	111-A	27. I promote the development of a learning community where reflection, respect and effective communication between its various components prevail.					
A.1.1	111-B	28. Demonstrate practices of work and peaceful coexistence that offer security and protection to all members of the community, fostering a culture of learning favorable to students.					
A.1.1	III-C	29. Promote effective relationships with the community you serve.					

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A.1.1	II. D.5	30. Organize or educational, cultural and/or recreational activities that contribute to the development of academic, social and leadership skills in students.					
<b>F. ETHICAL AND PROFESSIONAL BEHAVIORS AT 1.1</b>							
A.1.1	IV.C.5	31. Viabilizor the implementation of agreements/laws contracted with the Department of Education (or with the Board of Education).					
A.1.1	V.A.3	32. My actions denote commitment to the institution for which I work and according to the functions performed.					
A.1.1	II-D	33. Promuevor the professional development of teachers and faculty as a means of improving the academic use of students.					
A.1.1	V.B.1	34. Reflector on my work practices and their effects on the school community to improve my personal and professional performance.					
A.1.1	V.B.4	35. Promuevor professional relationships with my fellow principals for the purpose of sharing ideas and work strategies that have been effective in their respective schools.					
<b>G. APPLICATION OF TECHNOLOGY IN YOUR SPECIALTY AREA</b>							
A.1.1	IV.F.1	36. Demonstrate mastery of various scheduled such as word processors, spreadsheets, presentation programs and others, for the purpose of communicating information, collecting and analizar data, as well as presenting my ideas more effectively.					
A.1.1	IV-E.1	37. I keep all information related to my school up-to-date and accessible and use various mechanisms to disseminate it, including technology.					
A.1.1		38. I use various computer/innovative technology programs to promote K-12 learning and CCR thinking skills.					
A.1.1		39. I use computer application programs to keep the entire educational community up-to-date and informed of research/needs studies conducted.					
<b>H. COLLABORATE AND PARTICIPATE IN COLLABORATIVE ACTIVITIES</b>							
A.1.1	V-A.1	40. I promote the participation of faculty, students, parents and/or community in collaborative activities with government agencies.					
A.1.1	V-B.1	41. I promote the participation of faculty, students, parents and/or community in collaborative activities with community entities					
A.1.1	V-B.3	42. I promote and/or participate or in collaborative professional development activities with my peers and/or colleagues at the district level or at the school level where I laboro.					

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A.1.1	V-A.1	43. I promote and/or participate or participate in collaborative activities in school for the professional development of parents.					
A.1.1	II-D	44. Promote the professional development of teachers and faculty as a means of improving the academic use of students.					
A.1.1	V-B.1	45. Promote and/or participate or in collaborative activities at the school for the professional development of parents.					
A.1.1	II-D	46. I promote the professional development of teachers and faculty as a means of improving the academic use of students.					
<b>I. APPLY KNOWLEDGE/THINKING SKILLS TO PROMOTE/INCREASE K-12 LEARNING AND CCR SKILLS</b>							
A.1.1		47. Promote or the use of professional specialty strategies to promote k-12 learning towards achieving CCR skills.					
A.1.1		48. I facilitate and train or apply professional skills to teaching/non-teaching staff in the performance of K-12 school use, especially in critical thinking skills, research, CCR-related skills.					
A.1.1		49. I analyze state test data to establish activities to improve K-12 academic exploitation in my students.					
A.1.1		50. Plan or develop critical and deep skills that result in increased k-12 academic use and CCR skills.					

**II. Complete the following questions:**

1. How do you assess your level of satisfaction regarding the quality of academic preparation received in the Master's Program in Management and Educational Leadership?

- Very satisfying
- Pretty satisfying
- Satisfactory
- Unsatisfactory
- Dissatisfied

2. How do you assess whether the academic preparation received in the Educational Leadership Program was sufficient to effectively exercise your work responsibilities?

- Very prepared
- Pretty prepared
- Prepared
- Un prepared
- Preparation was not effective

3. How long did it take you to get a promotion or promotion after you got your master's degree?

- 0-6 months
- 6-12 months
- 12-24 months
- I have not got a job in my area of master's specialty.
- I continue to work in the classroom using the knowledge gained.

4. What recommendations can you offer to improve the quality of the Master's program in Educational Management and Leadership?

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***Thank you for your valuable collaboration!***

